

UNIVERSITY of **HOUSTON**

DEPARTMENT OF PUBLIC SAFETY

2014 Annual Security & Fire Safety Report



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Welcome

Whether you are a current or prospective UH Student, Faculty, Staff or simply a visitor to our website, I would like to thank you for taking time to read the University of Houston Department of Public Safety's (UHDPS) 2014 Annual Security & Fire Safety Report. UHDPS is comprised of several bureaus; the **Police Bureau (UHPD)**, which includes commissioned police officers, non-commissioned security officers and parking enforcement officers; **the Fire Marshal Bureau (FMB)**; **the Environmental Health and Safety Bureau (EHS)** and the **Emergency Management Bureau (EMB)**. The University of Houston Police Department's motto is "Effort and Respect"; and through this theory we strive to promote and preserve a safe campus environment, identify and implement efficiencies, and provide great customer service. This report is prepared in cooperation with the University of Houston Student Affairs Division and the Office of Equal Opportunity Services in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act.

The Campus Fire Safety Right-To-Know Act requires colleges and universities to report specific fire safety information and statistics in residential complexes owned or controlled by the university or college. For ease of reporting, all required elements of both reports have been merged into a single report entitled The 2014 Annual Security & Fire Safety Report.

For purposes of this report, each entity provides updated information on their educational efforts and programs to comply with both of these acts. Campus crime, arrest and referral statistics include those reported to the UHPD as well as to designated campus safety authorities. Residential fire statistics include all fire incidents in residential complexes regardless of reporting mechanism. Both reports include specific crime and fire statistics from the previous three years. This report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, fire safety information and other matters. Interested persons may obtain a printed copy of this report by coming by our Police department Building located at UH Entrance 11 off Wheeler Street or downloading the report in PDF format at <http://www.uh.edu/police/annualreport.html>. In addition to the Annual Security Report, UHPD maintains a daily log of crimes committed on campus which is available for review on our website at www.uh.edu/police/dcb.html or at the Police department building.

Ceaser Moore, Jr.
Chief of Police
University of Houston Police Department

Our History and Traditions

The University of Houston's proud heritage of academic excellence dates back to its founding in 1927. Over the years, we grew and prospered, becoming the University of Houston in 1934.



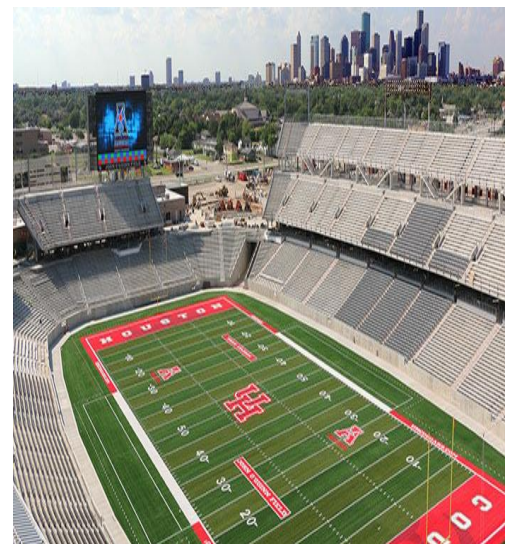
Two years later, the institution acquired land for a permanent campus, and its first building opened in 1939. In 1947, the institution launched one of its many rich traditions by adopting the cougar, later named Shasta, as its official mascot. The university became a state institution in 1963 and joined the newly created University of Houston System in 1977.

Today, the University of Houston is a major public research and teaching institution, serving more than 40,914 students annually with 300 undergraduate and graduate programs.

Our Campus

In January 2011, the University of Houston joined the ranks of the top research universities in the nation with the announcement by the Carnegie Foundation for the Advancement of Teaching that placed UH in its top category of research universities. The designation makes the University of Houston one of only three public Carnegie-designated Tier One research universities in Texas, along with the University of Texas and Texas A&M. That's right – 3 public in Texas, only 1 in Houston have earned this affirmation of our research excellence from a respected, national organization. Furthermore, on the heels of gaining Tier One recognition from the prestigious Carnegie Foundation for the Advancement of Teaching, the University of Houston has been named one of the nation's best institutions for undergraduate education; according to *The Princeton Review*, a widely known education services company.

On February 2, 2012, the University of Houston announced the referendum approval for a new football stadium to faculty, staff and students. The new stadium would replace the longtime home of the University of Houston Cougars Football team. The historical stadium, the Robertson Stadium, was originally built in 1942 as a joint project between the Works Progress Administration and HISD. The original seating capacity was 14,500 and the playing field was oriented north/south. Robertson Stadium underwent several additions and renovations through the years but on December 3, 2012, the demolition of Robertson Stadium marked the beginning of construction on the new University of Houston football stadium.



The new stadium will seat a minimum of 40,000 and is oriented east/west to align with the adjacent buildings and the surrounding campus circulation. The east/west orientation allows the stadium design to open a view corridor at the northeast corner of the stadium to downtown Houston, reminding all visitors that UH is "THE" University of Houston. The playing surface will be a state-of-the-art synthetic turf designed to host a

multitude of events from high school football games, band competitions/practice, to intramural events. With more than 40,000 seats, the stadium will feature approximately 5,000 premium seats including 766 armchair-style padded club seats, 2,778 armchair seats and 1,210 benches with backs. The stadium will have 210,000 square feet of air-conditioned space that will include club facilities, 26 suites, press box facilities, locker rooms, meeting rooms, concessions, central commissary, and a UH Athletics Ticket Office. The stylish club area will be the ultimate Houston football experience with 12,400 square feet of multi-purpose club area overlooking the playing field. The stadium will also feature 34 loge boxes located throughout the stadium.

On July 8, 2014, the new stadium was named the TDECU stadium and was scheduled for completion in the summer of 2014 with the first game in the new University of Houston football stadium on August 29, 2014.

What's different this year?

There were several changes that have taken place in 2014-15 on campus that directly affect parking and mobility. Parking and Transportation Services strives to keep the campus community updated and informed on all such changes to the parking landscape that directly affect students, faculty and staff. For all the latest information, be sure to visit our website @ www.uh.edu/parking, like us on Facebook @ www.facebook.com/uhpts and follow us on Twitter- [twitter@uhparking](https://twitter.com/uhparking).

Lot15B- This faculty/staff ungated lot that sits next to the south side of Hofheinz Pavilion is being eliminated to make way for the construction of a state-of-the-art basketball practice facility. The lot is scheduled to be closed permanently prior to the start of the fall semester.

Alley Theater on campus- The Alley Theatre will perform its entire 2014-2015 season on the UH campus in the Wortham Theatre. To accommodate its staff and patrons during this time, 215 spaces in the center of lot 16B have been converted to metered spaces during the day and will be turned over to the Alley and UH Arts patrons after 4 p.m. Lot 16C will remain faculty/staff parking during the day, but after 5 p.m., it will turn over to the Alley Theater and UH Arts. Lot 16F has been converted from visitor parking into a gated lot that will be used for Alley Theatre staff parking. The far south-east corner of lot 16B is now student parking.

Lot 19D- Sometime in October, this ungated faculty/staff lot to the west of Calhoun Lofts will be closed permanently so construction work can begin on the new Multidisciplinary Research and Engineering Building. Those who have reserved spaces in 19D are being relocated.

Parking around the stadium- The completion of the new football stadium means approximately 600 new spaces will return to the fold this semester. The lots that surround the stadium will require a student (fall/spring or fall parking permit, except for a section behind the stadium that is designated for ungated faculty/staff parking.

Cougar Shuttle Service



Parking and Transportation Services (PTS) operates the Cougar Line shuttle service to provide convenient and efficient access to campus from economy parking lots, including ERP. Additionally, the Campus Loop route provides circulator service around the campus. The Cougar Line service is free for students, faculty and staff. When you board, please swipe your Cougar Card to provide PTS with timely and accurate rider information. This data will help PTS monitor and adjust service levels to meet rider demands.

UH Light Rail Line



The Southeast Line, or Purple Line, Begins in downtown Houston and travels approximately 6-miles through the university community. Conveniently there are three stops adjacent to campus: the corner of Scoot and Elgin, on Scott behind UH's TDECU football Stadium, and on Wheeler near Calhoun. The line will also make convenient stops at Minute Maid Park and BBVA Compass Stadiums. In addition to the light rail METRO offers eight local bus routes to the University of Houston Campus. The University of Houston Police Department partnered with the Metro Police Department to educate students on METRO rail safety.

Public Safety Bureaus



No campus is free from crime, whether it is urban, suburban, or rural. All members of the University community should take reasonable precautions. The University of Houston is committed to working with the community to make our campuses safe and secure environments. The University has developed a series of policies and procedures to assist in these efforts. The following information has been prepared to increase awareness of the current programs that exist to assist students, faculty, and staff in maintaining their safety and well-being. Portions are also provided in

compliance with federal law, specifically the Clery Act and the Higher Education Opportunity Act (HEOA). Students, faculty, and staff are encouraged to actively participate in personal safety awareness.

Police Bureau

- **Vision:** To be the best police agency in the United States, where its community is safe, and its employees are professional, happy, and proud.
- **Guiding Principles:**
 - Promote and preserve a safe campus environment
 - Identify and implement efficiencies
 - Great Customer Service
- **Core Values:**
 - Effort
 - Respect
- **Police:** The UH Police Department (UHPD) is comprised of commissioned police officers who are granted the authority and responsibility to investigate all crimes occurring on the property owned or controlled by the University. As with any University police agency in the State of Texas, our police officers have jurisdiction in any county within the State in which the University has property that is owned, leased, rented, or otherwise under the control of the institution. UHPD officers are fully empowered by the state to stop vehicles, make arrests and enforce all laws. UHPD officers provide the same level of service offered by a municipal police department, as well as other services unique to an academic institution. The department operates 24 hours a day, 365 days a year. The department works closely with administrators, students, faculty and staff to create and maintain a safe environment.



University of Houston Chief of Police Ceaser Moore Jr. is pleased to announce that the International Association of Campus Law Enforcement Administrators Accreditation Commission has approved IACLEA accreditation for the University of Houston Police Department. The accreditation is for four years.

IACLEA is an association that represents campus public safety leaders at more than 1,200 institutions of higher education and offers accreditation to colleges and university law enforcement, security, and public safety departments. IACLEA accreditation constitutes recognition that a department conforms to the highest professional standards for campus law enforcement and protective services.

UHPD employs a training coordinator who is responsible for conducting intensive and on-going training for all campus police and security officers. Training subjects include criminal law, civil law, public relations, race relations, interpersonal communication, crisis intervention, critical incident response, and all facets of protection of persons and property. Training includes guest lecturers, classroom and online courses, as well as hands on physical training. Training is also conducted during daily roll call sessions. This training usually includes updates on current issues, new court decisions impacting the University environment, and other timely topics. In addition, all UHPD police and security personnel are certified in standard first aid and CPR.

During the year 2014, UHPD partnered with the UH Community by training with Student Housing and Residential Life Staff to preserve a safe campus living environment. UHPD hosted programs such as Adopt-A-Cop (residential areas), Coffee With-A-Cop (Campus Wide), and provided safety orientations for New and International Students.

To further promote a safe campus environment, UHPD maintains a close working relationship with other law enforcement agencies such as the Houston Police Department (HPD), the Harris County Sheriff's Department (HCSO), the Texas Southern University Police Department, Houston Metro Police, Houston Community College Police, Houston Independent School District Police, Precinct 6 & 7 Constable's Office, and the University of Texas (Houston) Police Department. Meetings are held between the leaders of these agencies on both a formal and informal basis. The officers of UHPD and these other agencies communicate regularly on the scene of incidents that occur in and around the campus area. UHPD Investigators work closely with the investigative staff of these agencies when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.

If HPD is contacted about criminal activity occurring on campus involving UH students, HPD may notify UHPD. However, there is no official HPD policy requiring such notification. Students in these cases may be subject to arrest by HPD and still may be subject to university judicial proceedings through the Office of Student Affairs.

- **Security Services:** Security officers are hired and trained by UHPD and are assigned to various campuses. Security officers patrol the campuses on foot, bicycle, golf carts or vehicles and they are easily identifiable by their highly visible bright yellow shirts. They are also assigned to the Pharmacy Building in the Texas Medical Center. The Security Services Division works in conjunction with commissioned police officers to enhance overall safety of the campus.

Parking Enforcement

The University of Houston has adopted a parking and traffic program to create an orderly traffic flow and equitable parking conditions on campus. Personal safety, the recognition of others' needs, campus appearance, and applicable laws were considerations in the formulation of these regulations. To park on the University of Houston property you must have a permit that is not transferable between individuals. Permits are not required to park at meters, visitor parking, or the University's parking garages.

Examples of restricted areas are: Fire and no parking zones, the grass, sidewalks, along curbs, any unmarked spot, or any spot that would disrupt pedestrian or vehicular traffic. If you receive parking citations and do not resolve them, your vehicle will be subjected to tow or immobilization at your expense. Certain low-lying areas of the campus may be prone to flooding in heavy rains. The University of Houston is not responsible for any damage or loss of motor vehicles or personal property contained in any motor vehicle on campus. Vehicles may not operate on University of Houston property if they are in violation of state law.

Fire Marshal Bureau

Fire and Life Safety involves everyone in every area of the university and refers to the prevention of fire, accidents, injury, and property damage. Through inspections, fire safety equipment is checked and maintained; food safety standards are adhered; and safety concerns such as frayed electrical cords, trip hazards, broken or inappropriate equipment and fire hazards are identified and removed. Through design and plan review, architects and engineers are assisted in ensuring that fire and life safety measures are built into areas under construction. Through emergency management, assistance is available to develop specific evacuation plans. Through training, classes are available for evacuation planning, fire and life safety, fire extinguishers, and food safety.

Environmental Health and Safety Bureau

Environmental Health and Safety's efforts are directed at assisting the University in identifying environmental safety hazards and controlling such hazards. Technical areas include radiation safety, chemical safety, biological safety, and occupational safety. Primary activities of the bureau include safety audits of laboratories and other key operational areas, training of faculty, students and staff, approval of operational protocols involving the use of hazardous materials, regulatory data management and reporting, and inspection of safety equipment.

Emergency Management Bureau

The Emergency Management Bureau's mission is to help the University prepare for, respond to, recover from, and reduce the effects of disasters. That mission is accomplished through preparedness, response, recovery and mitigation. The Emergency Management Bureau oversees several emergency preparedness initiatives at the University including emergency plans, the outdoor warning sirens and the PIER alert and notification system. The EMB maintains and activates the University's Emergency Operations Center (EOC).

The Emergency Management Bureau offers training on various topics, and coordinates with external emergency management departments and other local, state and federal agencies. The EMB provides campus wide Ride-Out Team support, UH Community Emergency Response Team (CERT) program support, and coordinate emergency management training through the Federal Emergency Management Agency's (FEMA) free online training site - training.fema.gov.

Definitions

Definitions that Apply to this Report

- a. Business day: Monday through Friday, excluding any day when the institution is closed.
- b. Business Hours: Between 8 A.M and 5 P.M. on business days.
- c. Campus:
 - 1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
 - 2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
- d. Campus security authority:
 - 1) A campus police department or a campus security department of an institution.
 - 2) Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (1) of this definition, such as an individual who is responsible for monitoring entrance into institutional property.
 - 3) Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
 - 4) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting as a pastoral or professional counselor.
- e. Non-campus building or property:
 - 1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

- 2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- f. On-Campus Student Housing Facility: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.
- g. Pastoral counselor: A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
- h. Professional counselor: A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.
- i. Public property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
- j. Referred for campus disciplinary action: The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.
- k. Test: Regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment and evaluation of emergency plans and capabilities.

Reporting Criminal Activities, Emergencies & Other Incidents

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to UHPD in a timely manner. Campus security authorities, as defined by the Clery Act, are required to promptly report all crimes affecting the University community to UHPD.

Timely Warnings and Security Alerts

In the event of a serious incident that poses an immediate or ongoing threat to members of the UH community reported to either UHPD, from a campus security authority or local law enforcement agencies, the University and UHPD will quickly communicate that information in a timely manner. This communication may include methods such as network emails, emergency text messages that can be sent to a phone (individuals can sign up for this service by going into PeopleSoft system).

- The University and UHPD will provide such reports to students and employees in a manner that is timely, and withholds the names of victims as confidential, in such a way that aid in the prevention of similar occurrences.
- The University and UHPD will also provide timely reporting of crimes based on the Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting

System (NIBRS) classifications, as required by the Campus Safety Act (Clery), such as: arson, criminal homicide, and robbery. These reports will also be reported in such a way that withholds the names of victims as confidential and aid in the prevention of similar occurrences.

- The University and UHPD may not provide immediate notifications to students and employees of incidents reported by pastoral or professional counselors, unless it is determined that such incidents poses an immediate health or safety risk to the community; at which time the above mentioned communications measures will be followed.
- Every business day the UHPD publishes ***The Daily Crime Bulletin***. This publication is a log of all crime reported to the UHPD and typically includes the case number, classification, date reported, date occurred, time occurred, general location, and disposition of each crime. The Daily Crime Bulletin is available 24-hours a day at UHPD. It is also posted daily to our website at <http://www.uh.edu/police/dcb.html>.

Emergency Response and Evacuation Procedures

In the event of a serious incident that poses an immediate and ongoing threat, the University has various systems in place for communicating information quickly. The methods of communication include network emails, emergency text messages that can be sent to a phone (individuals can sign up for this service by going into PeopleSoft system) and an external siren system that alerts individuals on campus to immediately go to www.uh.edu/emergency to obtain emergency information. Some or all of these methods of communication may be activated in the event of an immediate threat to the UH community.

- UHPD will confirm that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the UH community.
- UHPD and the Office of University Communication will determine the appropriate segment of the UH community if the danger/threat is limited to a particular building or segment of the population to receive notification of the incident.
- UHPD and the Office of University Communication will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system. If issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, then notification may be delayed.
- UHPD and the Office of University Communication will communicate the threat to the UH community, or to the appropriate segment of the UH community if the danger/threat is limited to a particular building or segment of the population.

The University will post updates during an emergency on the UH Emergency website. Individuals can also receive recorded updates by calling call 713-743-1000. UHPD has vehicles equipped with Public Address Systems that can be strategically placed throughout the campus to facilitate communication of emergency information with the campus community. All members of the UH community are encouraged to notify UHPD of any situation or incident on

campus that involves a significant emergency, or any dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff and/or visitors to campus. UHPD has the responsibility of responding to, and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, UHPD has a responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the community. If so, Federal Law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. UHDPS has received training in Incident Command and Responding to Critical Incidents. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually UHDPS Bureau personnel, HPD and the Houston Fire Department (HFD) and Emergency Medical Services. These agencies typically respond and work together to manage the incident. Depending on the nature of the incident, other UH departments and other local or federal agencies could also be involved in responding to the incident. The University of Houston Emergency Management Plan and general information about the emergency response and evacuation procedures for UH can be found at <http://www.uh.edu/emergency-management/planning-and-response/>.

Shelter-in-Place Procedures

What it Means to Shelter-in-Place

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to shelter-in-place means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic Shelter-in-Place Guidance

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, Cougar card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to Shelter-in-Place

A shelter-in-place notification may come from several sources, including UHPD, Housing Staff members, other University employees, the federal or state government, HPD, or other authorities utilizing the University's emergency communications tools.

Notification of Missing Students

The University is committed to creating and maintaining an institutional environment which promotes the safety and well-being of its students. To this end, the University has established a policy and procedure designed to identify and assist enrolled UH students who reside in on-campus housing and who have been reported missing for more than 24 hours. This policy is enacted in compliance with the requirements outlined in the Higher Education Opportunity Act of 2008.

1. All on-campus residents will be informed that they have the option to identify an individual that the institution can contact no later than 24 hours after the time that the student is determined to be missing.
2. The UH Student Housing and Residential Life will provide each on-campus resident a method of registering confidential contact information for the individual that they identify as the person to be contacted in the event that they are determined to be missing for more than 24 hours.
3. The UH Student Housing and Residential Life will inform each on-campus resident under the age of 18 (who is not emancipated) that they must register contact information for a custodial parent or guardian to be contacted in the event that they are determined to be missing for more than a 24 hour period.
4. Any person who suspects that an on-campus resident has been missing for more than 24 hours should immediately contact UHPD, the Office of the Director of Residential Life and Housing, or the Dean of Students Office. Any information regarding a suspected missing student provided to the Office of the Director of Residential Life and Housing or the Dean of Students Office will be immediately reported to UHPD.
5. If an investigation conducted by UHPD concludes that the subject of a missing person report has been missing for more than 24 hours and has not returned to campus, UHPD will initiate communication with the emergency contact that the on-campus resident has designated. Residential Life and Housing will be responsible for providing access to the emergency contact information to UHPD on a 24 hour, seven days a week basis through its on-duty or on-call staff.
6. If the on-campus resident who is the subject of a missing person report has not designated an emergency contact, UHPD will conduct an investigation using guidelines established by the Texas Department of Public Safety Bureau of Information Analysis Missing Person Clearing House Unidentified Persons/DNA Unit.

Preparing the Annual Disclosure of Crime Statistics

UHDPS compiles and publishes this Annual Security Report on or before October 1. The report can be downloaded at <http://www.uh.edu/police/annualreport.html>. You can also call 713-743-0620 or e-mail police@uh.edu and request a copy be mailed to you. UHDPS gathers statistics from all campus security authorities as defined by the Clery Act for inclusion in this report. If someone has significant responsibility for student and campus activities, he or she is a campus security

authority. UHPD obtains reports of crimes reported to the City of Houston Police Department and other local law enforcement agencies of jurisdiction on public property adjacent to the University of Houston campus and in or on non-campus buildings or property. UHPD cross-references these incidents with those in its own files to avoid duplication of statistics.

This publication contains information about on and off-campus resources and is made available to all UH community members. The information about “resources” is not provided to infer that those resources are “crime reporting entities” for UH. Crimes should be reported to UHPD to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Incidents reported to UHPD that fall into one of the required reporting classifications will be disclosed as a statistic in this annual report published by UHDP.

For the purpose of making timely warnings to the University of Houston community, reports of crimes and emergencies should be made directly to the UHPD. When the crime or emergency concerns the safety and welfare of the University of Houston community, UHPD issues a Security Alert.

Reporting Crimes or Emergencies

The University of Houston strongly encourages reporting all crimes on campus to UHPD. There are some very good reasons, in addition to prosecuting criminal activity, to promptly report crime.

- Timely notification about certain types of crime may affect the safety of others. These crimes may include murder, rape, sexual assault, robbery and arson. When UHPD receives reports of these types of crimes, we will notify the community members of possible risks; via email, electronic media or text messaging (while still protecting the victim’s identity).
- When you make your report, you assist UHPD in initiating an investigation, which in turn could lead to arrest, which means a possible dangerous offender is removed from campus.

Requests for police assistance or to report suspected criminal activities and emergencies for on-campus matters may be made 24-hours a day, 7 days a week, as follows:

In Person

The University of Houston Police Building is located at 3869 Wheeler St, at UH Entrance 12 and Wheeler. The department’s dispatch center is located in the lobby area and is manned 24-hours a day, 7 days a week.

By Telephone

- **FOR EMERGENCIES, DIAL 9-1-1.**
- **FOR NON-EMERGENCIES, DIAL (713) 743-3333**

Online (non-emergency only)

- Email: police@uh.edu
- Online reporting form: www.uh.edu/police/offensereport.html
- MySafeCampus: www.mysafecampus.com

By Emergency Call Box

Emergency call boxes are located throughout the campus and provide instant contact with UHPD. The call boxes are either pole or wall mounted, are brushed steel or Cougar Red, and have “Emergency/Information” signs above them. The call boxes also have a blue light on the top of them for increased visibility. Emergency telephones and call boxes are checked for operability. Please visit <http://www.uh.edu/police/callboxes.html> for specific call box and Code Blue locations.

University Center at Woodlands

To request police assistance, contact the Lone Star College System Police Department at 281-290-5911 or dial 911. A notification process exists which will permit UHPD to respond and conduct follow-up investigations of incidents that may occur at this facility. The Lone Star College Annual Security Report can be accessed at http://www.lonestar.edu/departments/policesafety/2014_Annual_Security_Report.pdf.

Methodist Hospital (Texas Medical Center)

To request police assistance, contact the Texas Medical Police & Security Services at 713-795-0000; during an EMERGENCY situation you should dial 911. The Texas Medical Police & Security Services Annual Security Report can be accessed at <http://www.mdanderson.org/utpd/files/asr-2014-final.pdf>.

University of Houston Texas Medical Center Annex

To request police assistance, contact the Texas Medical Police & Security Services at 713-795-0000; during an EMERGENCY situation you should dial 911. The Texas Medical Police & Security Services Annual Security Report can be accessed at <http://www.mdanderson.org/utpd/files/asr-2014-final.pdf>.

University of Houston Coastal Center

To request police assistance, contact the La Marque Police Department at call 409-938- 9269; during an EMERGENCY situation you should dial 911.

College of Optometry Eye Clinics

- Good neighbor Eye Clinic; Houston, Texas (190 Heights Blvd) contact the Houston Police department at 713-884-3131.
- San Jose Eye Clinic; Houston, Texas (2615 Fannin St.) contact the Houston Police department at 713-884-3131.
- La Nueva Casa De Amigos Eye Clinic; Houston, Texas (1809 North Main) contact the Houston Police department at 713-884-3131.
- Bridge Builders Eye Clinic; Dallas Texas (2525 Lucas Dr.) contact the Dallas Police department at 214-670-6178.

Voluntary Confidential Reporting

Victims or witnesses who would rather remain anonymous while reporting a crime that occurred on the university campus, or any other violation of campus compliance or ethics, the University of Houston has made available the My Safe Campus anonymous incident reporting system. In order to make a report, simply visit www.mysafecampus.com, click on “Make a Report”, then enter “University of Houston” into the Institution Search Engine. From there, follow the prompts to make your report. If you prefer using the telephone, you may call the My Safe Campus hotline at 1-800-716-9007 to make your report. Again, you may submit these reports confidentially if you do not want to pursue legal action. If you wish charges to be filed, you must call UHPD to make a report.

Facility Access

Non-Residential Buildings

During business hours, the University (excluding certain housing and other facilities) will be open to students, parents, employees, contractors, guests and the general public with a legitimate reason to be on campus. During non-business hours access to all facilities (including residential facilities) is by key or keycard if issued, or by admittance via UHPD or an appropriate facility authority. Some residential facilities on the UH campus also have assigned personnel to monitor access into those facilities; both during business and non-business hours. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities.

Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted on them. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications.

Residence Halls

Access to residence halls is restricted to residents, their approved guests (accompanied by the resident), and other approved members of the University community. Residents gain entry by swiping their cards in the card access readers. Residents are cautioned against permitting strangers to enter the buildings and are urged to require individuals seeking entry to use their access cards. UHPD police and security officers patrol residential areas on a regular basis.

Housing Staff also enforce security measures in the residence halls and work with residents to achieve a community respectful of individual and group rights and responsibilities. Housing staff and UHPD also conduct periodic educational sessions on prevention of various crimes, including sexual assault and acquaintance rape.

Security and Facility Maintenance

The Plant Operations department is a support organization dedicated to the educational mission of the University of Houston. The Plant Operations department maintains the buildings, grounds and utility systems, and provides custodial services for the University of Houston campus. Students are encouraged to report maintenance problems such as missing lights, plumbing problems or elevators that are not in service to the nearest departmental office and/or Plant Operations (713-743-4948). Departmental staff will forward the reports to the appropriate unit in the Facilities Management Department. If departmental offices are closed, please report any safety issues or emergency conditions to UHPD at 713-743-3333 (non-emergency information) or 9-1-1 (emergencies only).

UHPD surveys campus lighting nightly and monitors those areas having defects until the defect is corrected. When maintenance is needed that affects the immediate safety and security of the University community, UHPD personnel remains on site until the problem is corrected.

Residence hall staff makes regular rounds of the facilities on a daily basis checking for maintenance problems that may pose a hazard to resident's safety and security. All residence halls have maintenance personnel on call 24 hours a day, seven days a week to handle problems. Residence hall staff may be reached at the following numbers:

- Bayou Oaks 713-743-6594
- Calhoun Lofts 832-842-5638
- Cambridge Oaks 713-748-2606
- Cougar Place 713-743-6994
- Cougar Village I 832-842-6020
- Cougar Village II 713-743-6432
- Cullen Oaks 713-748-3707
- Moody Towers North 713-743-6057; South 713-743-6056

Campus Law Enforcement

Enforcement Authority and Jurisdiction

UHPD is the primary police authority for the University of Houston. UHPD police officers are certified Texas Peace Officers as defined in article 2.12 of the Texas Code of Criminal Procedure. Pursuant to Section 51.203 of the Texas Education Code, the primary jurisdiction of UHPD officers includes all counties in which property is owned, leased, rented, or otherwise under the control of the University of Houston. Within their primary jurisdiction, UHPD officers:

- are vested with all the powers, privileges, and immunities of peace officers;
- may arrest without warrant any person who violates State law, in accordance with Chapter 14, of the Texas Code of Criminal Procedure;
- May enforce all traffic laws on streets and highways.

Pursuant to Section 51.210 of the Texas Education Code, UHPD officers are also empowered to enforce the rules and regulations of the University of Houston. UHPD is primarily responsible for responding to and investigating crimes on the University of Houston campus.

Working Relationships with Other Agencies

UHPD does not have formal written Memorandums of understanding (MOUs) or memorandums of agreement (MOAs) with other law enforcement agencies. We regularly work with the City of Houston Police Department, the City of Houston Fire Department, the Harris County Sheriff's Department and other area law enforcement agencies on criminal investigations. UHPD often gives and seeks assistance from other federal, state, county, and local law enforcement agencies. UHPD has a close working relationship with these agencies when violations of federal, state, or local laws surfaces. This cooperative team approach addresses situations as they arise as well as future concerns.

Who are Campus Security Authorities?

"Campus security authority" is a Clery Act-specific term that encompasses four groups of individuals and organizations associated with an institution:

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rulemaking committee defines counsellors as:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Crime Prevention Programs

UHPD offers a variety of crime prevention programs to our community members. These programs are available by request:

- Personal Safety Awareness
- Operation ID
- Residential and Office Security
- Sexual Assault Awareness
- Motor Vehicle Theft Prevention
- New Student and Employee Police Service Orientation
- Community Dialogue
- Failure to Safeguard Program
- Bike Registration
- Rape Aggression Defense (RAD)
- Alcohol Awareness
- Drug Awareness
- Contact Person and Failure to Safeguard Program
- Walk in the Dark (Safety and Security Audit with Students, Faculty and Staff)

Crime prevention sessions are regularly presented at student and employee orientations, and periodically throughout the year to campus groups. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Crime prevention is important to the campus community and you can help by reporting any crime or suspected crime to the University Police immediately. By doing so, you may be preventing someone else from becoming a victim of a more serious crime.

Police officers assigned to your beat and patrol area will be glad to give demonstrations and talks to interested campus groups. Call our crime prevention number, 713-743-0596 or e-mail us at preventcrime@uh.edu for additional information. More crime prevention information and descriptions of the crime prevention programs are available on the UHPD website at: http://www.uh.edu/police/crime_prevention.html.

Education of Members of the University Community

Campus security procedures are discussed during new student orientation. UHPD, the Dean of Students Office, and Housing Programs Department officials, participate in forums, town hall meetings, and programs in residence halls to address students and to explain University security and public safety procedures at UH. Members of UHPD conduct crime prevention and general security and safety awareness presentations when requested by campus community groups, including students and employees of the University. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at UH, information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security/safety and for the security/safety for others on campus.

In addition, UHPD organizes and sets up crime prevention and education display tables which are staffed by an officer(s) at various locations throughout the year. This activity provides an opportunity for UHPD staff to hand out information, as well as to answer individual questions. New employee orientation includes the distribution of crime prevention materials to all new employees.

Employee and Student Assistance Programs

The University of Houston Counseling and Psychological Services (CAPS) offer the following drug and alcohol abuse information, counseling, rehabilitation, and assistance programs and services:

- **Information and Referral**

All members of the university community are eligible to consult with the professional staff of CAPS regarding the availability of drug abuse assistance programs. Drug and alcohol abuse counseling and rehabilitation program referrals are routinely made to mutual help organizations, private hospitals, public treatment programs, and private drug treatment practitioners. It also maintains a collection of resource materials pertinent to issues of drug abuse. In addition, Wellness Education and Prevention Services provide education on alcohol/drug abuse and related concerns for the campus community.

- **Employee Assistance**

Faculty and Staff seeking assistance may be able to do so one of two ways; either through their own individual medical insurance or through the UH CAPS services. The employee may seek other options at their own financial expense. Employees may also be able to obtain more information from the Employee Retirement System of Texas (ERS) at <http://www.ers.state.tx.us/home.aspx>.

- **Individual Counseling**

Individual counseling is available for UH students, faculty and staff who are seeking assistance with personal concerns. Common client concerns include depression, anxiety, stress, interpersonal conflict, identity, trauma recovery, and career indecision. Couples counseling is available to UH students, faculty, staff and their partners; partners do not need to be affiliated with UH. Students may receive up to 10 free individual/couples sessions every academic year, beginning with the fall semester. Students are limited to a lifetime total of 40 individual/couples sessions while enrolled at UH.

After the initial 10 sessions a minimal fee is required and is determined on a sliding scale based on the student's income. Faculty and staff are eligible for up to 3 free individual/couples sessions after which, a referral can be made to a community agency. As of January 2, 2013, counseling procedures and availabilities underwent some changes based upon departmental guidelines. More information is available at the CAPS website <http://www.uh.edu/caps/>.

- **Group Counseling**

Group counseling is a popular CAPS service. Individuals meet weekly with other members and 1 or 2 therapists to explore new ways of coping and to learn more about their interactions with others. Several "mixed" therapy groups and theme oriented groups (e.g., international student support) are offered at CAPS each semester. There is no fee for students, faculty, and staff to participate in group, and no session limit.

- **Crisis Intervention**

An individual experiencing a crisis can come to CAPS at any time during office hours and receive an in-person evaluation. In the event of an after-hours crisis, call UHPD at (713)743- 3333 and ask to be transferred to your therapist or the "Clinician on Call".

- **Mutual Health Groups**

Individuals are assisted in forming groups like Alcoholics Anonymous and ALANON and information concerning these groups is maintained for dissemination to interested persons.

Houston Council on Alcoholism & Drug Abuse

Offering short-term counseling for anyone affected in any way by alcohol or other drug abuse. Trained alcohol and drug abuse counselors can help select an appropriate program (AA, A.L.A.N.O.N., NA, CA, etc.) and/or appropriate treatment. Their address is 303 Jackson Hill Street, Houston. Phone 713-942-4100.

Further information regarding the above programs and services may be secured from the University of Houston Counseling and Psychological Services located in Room 226 of the Student Service Center. Phone 713-743-5454

Responsibilities of the University Community

Members of the University community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

1. Report all suspicious activity to UHPD immediately.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night.
4. Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call UHPD for help at the first sign of trouble.
5. Carry only small amounts of cash.
6. Never leave valuables (wallets, purses, books, calculators, etc.) unattended.
7. Carry your keys at all times and do not lend them to anyone.
8. Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
9. Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep, and keep windows closed and locked when you are not at home.
10. Do not leave valuables in your car, especially if they can be easily noticed.
11. Engrave serial numbers or owner's recognized numbers, such as a driver's license number on each item of value.
12. Inventory your personal property and insure it appropriately with personal insurance coverage.
13. Register your bicycle and laptop computer with UHPD.

Security Escorts

Our security escort service is designed for community members who have safety concerns and desire having another present when traversing the campus. Based on availability, either a UHPD Police Officer or Security Officer will escort students, faculty and staff to locations beginning and ending on campus. If you believe you need an escort please call 713-743-3333.

Trespass

It is unlawful for any person to trespass on the grounds of any state institution of higher education of this state or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education. (Texas Education Code Section 51.204)

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may eject any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property (Texas Education Code Section 51.209). Community members are encouraged to report any person(s) to UHPD in a trespassing situation.

Campus Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from the following sources: Houston Police Department, the Harris County Precincts 6 & 7 Constable Departments, The Houston Metro Police Department, the Texas Medical Center Police Department, the La Marque Police Department, the Lone Star College Police, Houston Community College (HCC) Police, the Dallas Police Department and non-police officials of the locations listed below. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.



Statistics are gathered, compiled, and reported to the University community via this publication, which is published by UHDPS. UHDPS also submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website <http://www2.ed.gov/admins/lead/safety/campus.html>. The statistics in this publication are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and the relevant federal law.

The number of incidents is indicated in the statistics column for the following crime classifications: Murder/Non-Negligent Manslaughter, Negligent Manslaughter, Forcible and Non-Forcible Sex Offenses, and Aggravated Assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number reflected in the statistics for the following crime categories includes one offense per distinct operation: Robbery, Burglary, Motor Vehicle Theft, and Arson. For example, if five students are walking across campus

together and they are robbed, this would count as one instance of robbery in the crime statistics chart. In cases of Motor Vehicle Theft, each vehicle stolen is counted as one statistic. In cases involving Liquor Law, Drug Law, and Illegal Weapons violations, each person who was arrested is indicated in the arrest statistics. The statistics captured under the "Referred for Disciplinary Action" section for Liquor Law, Drug Law, and Illegal Weapons violations indicates the number of people referred to the Office of Student Affairs for disciplinary action.

The "On Campus" category includes all on-campus incidents, including those listed in the category "Residential Facilities." Therefore, the two categories are not cumulative, but duplicative. The Public Property category are those offenses handled by UHPD, while the Other Law Enforcement Agencies Public Property Offenses and Arrests are those incidents reported to UHPD by other agencies, and may or may not be directly related to the campus.

The definition of hate crime is a crimes in which the victim is intentionally selected because of the actual or perceived race, gender, religion, disability, sexual orientation, gender identity or ethnicity/National Origin of the victim that are reported to campus security authorities or local police agencies.

Crime Definitions are taken from the Uniform Crime Reporting (UCR) and the National Incident Base Reporting (NIBRS) Handbook for sex offenses

- **Criminal Homicide – Murder and Non - negligent Manslaughter**

The willful (non - negligent) killing of one human being by another.

- **Criminal Homicide- Manslaughter by Negligence**

The killing of another person through gross negligence.



- **Sex Offenses**

Any sexual act directed against another person, without consent of the victim including instances where the victim is incapable of giving consent.

Rape -The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Sodomy - Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With An Object - To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

- **Sex Offenses - Nonforcible**

Unlawful, non-forcible sexual intercourse.

Incest - Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape - Nonforcible sexual intercourse with a person who is under the statutory age of consent.

- **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

- **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

- **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

- **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

- **Hate Crimes**

- A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, gender identity, or ethnicity/national origin.
- An institution must report, by category of prejudice, the following crimes reported to local police agencies or to a campus security authority that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, disability, sexual orientation, gender identity or ethnicity/national origin. For Clery purposes, hate crimes include any offense in the following that is motivated by bias:

- **All of the above defined Criminal Offenses** if motivated by bias.
- **Larceny-theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Any other crime involving bodily injury.**

- **Weapon Law Violations**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

- **Drug Abuse Violations**

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use,

possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

- **Liquor Law Violations**

The violation of state or local laws or ordinances prohibiting: the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **Violence Against Women Act Crimes**

The Violence Against Women Reauthorization Act (“VAWA”), which President Obama signed into law on March 7, 2013, added the following crimes to the list of crimes that must be disclosed. Statistics for these crimes will be presented on a best efforts basis for calendar year 2013 and will be presented as required beginning with calendar year 2014.

- **Dating Violence:** *The term “dating violence” means violence committed by a person—*
 - (A) *who is or has been in a social relationship of a romantic or intimate nature with the victim; and*
 - (B) *where the existence of such a relationship shall be determined based on a consideration of the following factors:*
 - (i) *The length of the relationship.*
 - (ii) *The type of relationship.*
 - (iii) *The frequency of interaction between the persons involved in the relationship.*
- **Domestic Violence:** *The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.*
- **Stalking:** *The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—*
 - (A) *fear for his or her safety or the safety of others; or*
 - (B) *suffer substantial emotional distress.*

UH Main Campus

1 This Category includes all on campus incidents, including those listed in the “Residential Facilities” category, so the two categories are not cumulative, but duplicative.

2 Non-Campus Buildings & Property – Buildings and property that are controlled by the University of Houston central campus or a component thereof, but are not located on or adjacent to the campus proper.

3 Public Property – Non-private property adjacent to the University of Houston central campus that is not under the control or authority of the University of Houston, in which police actions were taken by the university’s police department.

4 Other Police Agencies Public Property – Non-private property adjacent to the University of Houston central campus that is not under the control or authority of the University of Houston where a crime was reported to another police agency, and subsequently reported to the campus police.

| Offense Type | Year | On Campus ¹ | Res Facilities | Non-Campus Building ² | Public Property ³ | Other Public Property ⁴ | Total |
|-------------------------------------|------|------------------------|----------------|----------------------------------|------------------------------|------------------------------------|------------|
| Murder & Non-negligent Manslaughter | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Negligent Manslaughter | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Forcible Sex Offenses | 2012 | 2 | 1 | 0 | 0 | 0 | 2 |
| | 2013 | 10 | 8 | 1 | 0 | 0 | 11 |
| | 2014 | 13 | 9 | 0 | 0 | 1 | 14 |
| Non-forcible Sex Offenses | 2012 | 1 | 1 | 0 | 0 | 0 | 1 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Robbery | 2012 | 11 | 0 | 0 | 6 | 0 | 17 |
| | 2013 | 14 | 4 | 0 | 3 | 0 | 17 |
| | 2014 | 5 | 2 | 0 | 2 | 0 | 7 |
| Aggravated Assault | 2012 | 5 | 2 | 0 | 1 | 0 | 6 |
| | 2013 | 6 | 4 | 0 | 1 | 0 | 7 |
| | 2014 | 6 | 3 | 0 | 2 | 0 | 8 |
| Burglary | 2012 | 120 | 106 | 2 | 0 | 0 | 122 |
| | 2013 | 39 | 35 | 0 | 0 | 0 | 39 |
| | 2014 | 17 | 13 | 1 | 0 | 0 | 18 |
| Motor Vehicle Theft | 2012 | 18 | 0 | 0 | 1 | 0 | 19 |
| | 2013 | 23 | 0 | 0 | 2 | 0 | 25 |
| | 2014 | 19 | 0 | 0 | 0 | 0 | 19 |
| Arson | 2012 | 1 | 1 | 0 | 0 | 0 | 1 |
| | 2013 | 1 | 0 | 0 | 0 | 0 | 1 |
| | 2014 | 3 | 3 | 0 | 0 | 0 | 3 |
| Total | | 314 | 192 | 4 | 18 | 1 | 337 |

Note: Five Forcible Sex Offenses in the On-Campus/Residential Category, One Forcible Sex Offense in the Other Public Building/Property category, totaling Six Forcible Sex Offense Reports, were reported anonymously through administrative processes and were not investigated by UHPD.

Arrests

| Offense Type | Year | On Campus ¹ | Res Facilities | Non-Campus Building ² | Public Property ³ | Other Public Property ⁴ | Total |
|-----------------------|------|------------------------|----------------|----------------------------------|------------------------------|------------------------------------|------------|
| Drug Violations | 2012 | 36 | 25 | 0 | 13 | 0 | 49 |
| | 2013 | 38 | 22 | 0 | 19 | 5 | 62 |
| | 2014 | 49 | 32 | 1 | 9 | 0 | 59 |
| Liquor Law Violations | 2012 | 55 | 21 | 0 | 5 | 0 | 60 |
| | 2013 | 35 | 13 | 0 | 4 | 0 | 39 |
| | 2014 | 51 | 34 | 0 | 2 | 0 | 53 |
| Weapons Violations | 2012 | 0 | 0 | 0 | 2 | 0 | 2 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 3 | 1 | 0 | 0 | 0 | 3 |
| Total | | 267 | 148 | 1 | 54 | 5 | 327 |

Referrals

| Offense Type | Year | On Campus ¹ | Res Facilities | Non-Campus Building ² | Public Property ³ | Total |
|-------------------------|------|------------------------|----------------|----------------------------------|------------------------------|-----------|
| *Drug Violations | 2012 | 3 | 2 | 0 | 0 | 3 |
| | 2013 | 9 | 7 | 0 | 0 | 9 |
| | 2014 | 15 | 7 | 0 | 0 | 15 |
| **Liquor Law Violations | 2012 | 26 | 25 | 0 | 0 | 26 |
| | 2013 | 17 | 13 | 0 | 0 | 17 |
| | 2014 | 15 | 8 | 0 | 1 | 16 |
| ***Weapons Violations | 2012 | 1 | 0 | 0 | 0 | 1 |
| | 2013 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 |
| Total | | 86 | 62 | 0 | 1 | 87 |

Note:

* Zero Drug Violation administrative referrals.

** Two Liquor Law Violations referrals were issued through administrative means as sanctions for the violations, as opposed to police actions being sought.

*** Zero Weapons Violations administrative referrals.

Hate Crimes

| Offense Type | Year | On Campus ¹ | Res Facilities | Non-Campus Building ² | Public Property ³ | Other Public Property ⁴ | Total |
|-------------------------------|------|------------------------|----------------|----------------------------------|------------------------------|------------------------------------|----------|
| Race | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 1 | 0 | 0 | 0 | 0 | 1 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Gender | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Religion | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Disability | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sexual Orientation | 2012 | 1 | 0 | 0 | 0 | 0 | 1 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Gender Identity | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ethnicity/ National Origin | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | | 2 | 0 | 0 | 0 | 0 | 2 |

VAWA

| Offense Type | Year | On Campus ¹ | Res Facilities | Non-Campus Building ² | Public Property ³ | Other Public Property ⁴ | Total |
|-------------------|------|------------------------|----------------|----------------------------------|------------------------------|------------------------------------|-----------|
| *Dating Violence | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 17 | 15 | 0 | 1 | 0 | 18 |
| | 2014 | 22 | 19 | 0 | 2 | 0 | 24 |
| Domestic Violence | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 3 | 2 | 1 | 1 | 1 | 6 |
| | 2014 | 3 | 0 | 0 | 0 | 0 | 3 |
| **Stalking | 2012 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2013 | 10 | 2 | 0 | 0 | 0 | 10 |
| | 2014 | 8 | 2 | 0 | 0 | 0 | 8 |
| Total | | 63 | 40 | 1 | 4 | 1 | 69 |

Note:

*One Dating Violence Incident in the On-Campus/Residential Category.

** Three Stalking Incidents in the On-Campus/Residential Category.

There were four VAWA reportable violations reported anonymously through administrative processes and were not investigated by UHPD.

Methodist Hospital (Texas Medical Center)

The University of Houston entered into an agreement with Methodist Hospital to begin offering its executive MBA program on site at Methodist Hospital. Classes began in the fall of 2005 and were held on the first floor of Dunn Towers. The Clery crime statistics would reflect those that took place in the areas immediately adjacent to the classroom. **There were no reported crimes at this location for the 2012-2014 reporting period.**

University of Houston Coastal Center

5721 FM 2004, La Marque, Texas

There were no reported crimes at this location for the 2012-2014 reporting period.

University of Houston Texas Medical Center Annex

2151 W. Holcombe Blvd., Houston, Texas

There were no reported crimes at this location for the 2012-2014 reporting period.

The University Center at the Woodlands

3232 College Park Drive, Conroe, Texas

The HCC Police Department is the primary campus security authority at this shared campus. Six local universities provide classes at this facility. There were no reported crimes at this location for the 2012-2014 reporting period.

College of Optometry Eye Clinics

- Bridge Builders Eye Clinic, 2525 Lucas, Dallas, Texas; 1 report of Burglary in 2014.
- Good Neighbor Eye Clinic, 190 Height Blvd., Houston, Texas; Statistics requested, but not received.
- San Jose Eye Clinic, 2615 Fannin, Houston Texas; Statistics requested, but not received.
- La Nueva Casa De Amigos Eye Clinic, 1809 North Main, Houston, Texas; Statistics requested, but not received.

Other UH Campuses Annual Report Locations

UH System at Cinco Ranch

UH System at Cinco Ranch Annual Report can be obtained on the UH System at Cinco Ranch website: http://www.uh.edu/cincoranch/_pdfs/UHSCR-Annual-Security-Report-2014.pdf.

UH Sugar Land

UH Sugar Land Annual Report can be obtained on the UH Sugar Land website: http://www.uh.edu/sugarland/_pdfs/UHSL-Annual-Security-Report-2014.pdf.

UH Victoria

UH Victoria Annual Report can be obtained on the UH Victoria website:

<http://www.uhv.edu/business/police/CurrentASR.pdf>.

UH Downtown

UH Downtown Annual Report can be obtained on the UH Downtown website:

<http://www.uhd.edu/police-department/Documents/2014AnnualSecurityandFireReport.pdf>.

UH Clearlake

UH Clearlake Annual Report can be obtained on the UH Clearlake website:

<http://prtl.uhcl.edu/portal/page/portal/POL/index/Alerts%20%20News/2014%20Annual%20Report.pdf> .

UH Pearland

UH Pearland Annual Report can be obtained on the UH Pearland website:

<http://prtl.uhcl.edu/portal/page/portal/POL/index/Alerts%20%20News/2014%20Annual%20Report.pdf>.

University Policies

OFF Campus Crimes

UHPD does not provide law enforcement service to off- campus residences of recognized fraternity and sorority organizations. UHPD also does not provide law enforcement services for off-campus activities recognized by university authority. All off-campus criminal activity response falls under local law enforcement jurisdiction.

Alcohol Policy

As an institution interested in the intellectual, physical and psychological well-being of the campus community, the University of Houston deems it important to curtail the abusive or illegal use of alcoholic beverages. All members of the University of Houston community and guests are required to comply with federal, state and local laws regarding the distribution, possession and consumption of alcoholic beverages. (See the UH Student Handbook for a summary of federal, state, and local laws regarding alcohol usage) a <http://www.uh.edu/dos/studenthandbook/>.

The possession, sale or the furnishing of alcohol on the University campus is governed by University of Houston Alcohol Policy and Texas state law. Laws regarding the possession, sale, consumption or furnishing of alcohol are outlined in the Texas Alcoholic Beverage Code. The enforcement of alcohol laws on-campus is the responsibility of UHPD. Only under certain circumstances is the consumption of alcohol permitted. Such laws are strictly enforced by UHPD. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by



anyone under 21 years of age is illegal in most circumstances.

It is University policy that the possession, consumption, and/or distribution of any alcoholic or intoxicating beverage in an open receptacle or a container which has been opened are prohibited in any public area of the University of Houston campus except at:

1. Events for students (including events planned by staff or faculty for students and events sponsored by students or student organizations) authorized by the Dean of Students Office in accordance with the Alcohol Distribution Policy as stated in the UH Student Handbook;
2. Faculty/staff events authorized by the president, vice presidents, associate or assistant vice presidents, deans or academic department chairs; and
3. The University of Houston Hilton Hotel and on-campus restaurant or food service areas where alcohol is legally distributed or sold.

The term “public area” is defined as campus parking lots, campus grounds or any outside enclosed area or portion thereof, to which the public is invited or given general unrestricted access, as well as the inside classrooms, lobbies, lounges, corridors and restrooms of the campus buildings.

An individual or group that sponsors an event at which alcoholic beverages are made available is responsible for adherence to the applicable laws and applicable university policies. (See UH student, faculty and staff handbooks). Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Drug-Free Workplace

It is the policy of the University that illicit use of drugs, including their manufacture, sale, distribution or possession is prohibited in the workplace, on the UH campus, or as part of any university activities (See UH Student Handbook and UH Staff Handbook). Sanctions imposed for violation of this policy are indicated below.



Application of Policy

The Drug and Alcohol Abuse Prevention Policy is supported by a drug-free awareness and alcohol education program available to university faculty, staff and students. Specific compliance and reporting items (below) are applicable to all persons employed on federal contracts and grants. The policy is accessible at <http://www.uh.edu/dos/studenthandbook/>.

In support of this policy, the University:

1. Has established a drug free and alcohol abuse awareness program to inform its faculty, staff, and students about the dangers of drug and alcohol abuse in the workplace. The University's policy also addresses maintaining a drug and alcohol free workplace, and available drug and alcohol counseling, rehabilitation, and employee assistance programs. The policy also addresses the penalties that may be imposed upon employees for drug and alcohol abuse violations.

2. Will provide each student and employee a copy of this policy. In addition, all faculty, staff, and students will be notified of this policy through appropriate publications.
3. Will notify each university employee and each student that, as a condition of employment on a federal grant or contract, the person, once so employed, must abide by the terms of the policy, and must notify his/her supervisor and the Department of Human Resources of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
4. Will notify the appropriate federal agency within 10 days after receiving notice of criminal drug statute conviction of any university employee engaged in performance of the grant or contract.
5. Will impose sanctions on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, by any employee so convicted. Sanctions imposed on employees for violation of this policy may include suspension, suspension without pay, and termination.
6. Will make a good faith effort to continue to maintain an environment that complies with the Drug Free Workplace Act of 1988 and the Drug-free Schools and Communities Act of 1989.
7. Will conduct a biennial review of its programs to assess their effectiveness, what changes need to be made, and to ensure the uniform application of sanctions to employees and students.

Implementation

Implementation of this policy is a joint responsibility of the Department of Human Resources, the Division of Research, UHPD, the Office of Financial Aid and the Division of Student Affairs. Notification of the program, including information about health risks and sanctions for violation of the policy, will be provided annually to students and employees. In addition, the University is committed to monitoring and assessing the effectiveness of this program. A biennial review of the program will be undertaken to (1) determine its effectiveness and implement changes to the program if they are needed and (2) ensure that its disciplinary standards are consistently enforced (UH Student Handbook 2012-2013, page 81).

Penalties for Violation of the Policy

The University policy prohibits the unlawful possession, use or distribution of illicit drugs and alcohol on the campus and at off-campus University sponsored events. Therefore, any employee admitting to or convicted of the unlawful possession, use, or distribution of illicit drugs and alcohol on the campus or at University sponsored off-campus events will be subject to disciplinary action (up to and including suspension, suspension without pay, and termination), may be referred for prosecution, may be required to satisfactorily participate in a drug and alcohol assistance or rehabilitation program, as agreed upon between the employee, the Department of Human Resources, and Counseling and Psychological Services. Any student admitting to or proven to have violated the University of Houston's Student Disciplinary Policies and Procedures regarding the unlawful possession, use or distribution of illicit drugs and alcohol on campus or at University sponsored events (see UH Student Handbook, Student Disciplinary Policies and Procedures) will be subject to

disciplinary action (up to and including probation, suspension, and expulsion), may be referred for criminal prosecution, and may be requested to satisfactorily participate in a drug and alcohol assistance or rehabilitation program.

Further information concerning employees is available from the Department of Human Resources at 713-743-3988. In addition, there are penalties under Texas and federal law. For more information on the range of sanctions, refer to the Dean of Students website at http://www.uh.edu/dos/studenthandbook/universitypolicy/sp_codeofconduct.html; Section 11.

Firearms and Weapons Policies

UH is committed to maintaining a safe and secure environment that supports the academic mission of the University. According to the UH Violence on Campus Policy and Texas Penal Code, members of the UH community, including faculty, staff, and students, as well as visitors to any of the UH campuses, are prohibited from possessing firearms, explosives, weapons, or any item that may be construed as such, on the premises (as defined by Texas Penal Code 46.035) of the University or in any building under University control, whether or not a federal or state license to possess the same has been issued to the possessor. There are some limited exceptions to this policy; for example certified and licensed law enforcement personnel who are authorized to carry a firearm are permitted to do so on UH property. UH does not tolerate the use of firearms or weapons on University owned, controlled, or leased properties. UHPD has and will continue to investigate any threat to the safety of the University in order to protect all members of the University community and their guests.



Additionally, anyone found violating the University's policies or state law shall be subject to the disciplinary policies and procedures applicable to students, faculty, or staff and/or criminal prosecution by the appropriate jurisdiction.

Sex Offender Registration

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, UHPD has provided a direct link to the Texas Department of Public Safety Sex Offender Database that may accessed at <https://records.txdps.state.tx.us/SexOffender/>. Students staff, faculty and contract workers on the University of Houston campus who are registered as sexual offenders are required to report to and register with UHPD. The Family Educational Rights and Privacy Act of 1974 (FERPA) clarifies that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

Disciplinary Proceedings

"The institution will, upon written request, disclose to the alleged victim of any crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the alleged victim of such crime or offense is deceased as a result of such

crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.” (SAM 01.D.08)

Procedures for campus disciplinary action:

- Accuser/accused must have **same opportunities** to have other present (such as advisors, lawyers, and witnesses)
- Victim must be unconditionally informed of outcome of disciplinary proceedings
- Provide a comprehensive list of sanctions that may be imposed upon final determination

Domestic Violence, Dating Violence, Sexual Assault and Stalking

Section 13925(a) of Title 42, gives the following definitions as it relates to dating violence, domestic (family) violence, sexual assault, stalking and consent.

Dating Violence: The term “dating violence” means violence committed by a person—(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship, (ii) The type of relationship, (iii) The frequency of interaction between the persons involved in the relationship.

Domestic (Family) Violence: For purposes of this Policy, domestic (family) violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Texas, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the State of Texas.

Sexual Assault: For purposes of this Policy, sexual assault is any form of **non-consensual** sexual activity. Sexual assault represents a continuum of conduct from forcible rape to non-physical forms of pressure that compel individuals to engage in sexual activity against their will. (The definition of sexual assault in Texas can be found at <http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.22.htm#22.011>.)

Examples of sexual assault under this Policy include, but are not limited to, the following non-consensual sexual activity:

- a) Sexual intercourse (vaginal or anal);
- b) Oral sex;
- c) Rape or attempted rape;
- d) Penetration of an orifice (anal, vaginal, oral) with the penis, finger or other object;
- e) Unwanted touching of a sexual nature;
- f) Use of coercion, manipulation or force to make someone else engage in sexual touching, including breasts, chest and buttocks;
- g) Engaging in sexual activity with a person who is unable to provide consent; or
- h) Knowingly transmitting a sexually-transmitted disease to another.

Stalking: The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to; (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

Consent: For purposes of this Policy, consent is an informed and freely and affirmatively communicated willingness to participate in a particular sexual activity. Consent can be expressed either by words or by clear and unambiguous actions, as long as those words or actions create mutually understandable permission regarding the conditions of each instance of sexual activity. It is the responsibility of the person who wants to engage in the sexual activity to ensure that s/he has the consent of the other to engage in each instance of sexual activity. (The definition of without consent for the crime of sexual assault in Texas can be found at <http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.22.htm#22.011>. Section 22.011 b)

Consent is active, not passive, and cannot be inferred from the absence of a “no.” Therefore, silence or lack of protest or resistance, without actions demonstrating permission, cannot be assumed to show consent. Although consent does not need to be verbal, verbal communication is the most reliable form of asking for and gauging the receipt of consent, and individuals are thus urged to seek consent in verbal form for each instance of sexual activity. The existence of a dating relationship or a previous sexual relationship between the persons involved does not provide the basis for an assumption of consent to future sexual activity.

Consent must be present throughout the sexual activity, and consent to some form of sexual activity cannot be automatically taken as consent to any other sexual activity. Importantly, at any time, a participant can communicate that s/he no longer consents to continuing the sexual activity. If there is confusion as to whether an individual has consented or continues to consent to sexual activity, it is essential that the participants stop the sexual activity until the confusion is clearly resolved.

In determining whether a person gave consent, various factors are relevant. However, there is no consent when physical force or violence is used or threatened, where a person is unconscious or otherwise unable to resist, where the person is unaware that a sexual assault is occurring, or where the person does not have the legal capacity to consent. Further, a person may be unable to consent when the person is mentally or physically incapacitated due to the influence of drugs, alcohol, or medication and as a result is rendered temporarily incapable of understanding, appraising or controlling his or her conduct. A person’s incapacity to understand, appraise or control her or his conduct may be analyzed based on surrounding factors including, but not limited to, hallucinations, seizures, vomiting, slurred speech, disorientation, incoordination and other relevant factors.

These acts must be committed either by force, threat, intimidation, or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware.

BYSTANDER INTERVENTION

One of the most effective methods of preventing sexual assault is bystander intervention. Some people might be concerned that they are being encouraged to place themselves in jeopardy to stop crimes in progress. This is not the case. There are many situations that occur prior to Sexual Misconduct that are appropriate for intervention. Bystander intervention encourages people to watch for those behaviors and situations that appear to be inappropriate, coercive and harassing.

WAYS TO INTERVENE

- Making up an excuse to get a person out of a potentially dangerous situation;
- Letting an individual know that his/her actions may lead to serious consequences;
- Not leaving a person's side who may be in trouble despite the efforts of someone else to get him/her alone or away from you;
- Using a group of friends to remind someone behaving inappropriately that his/her behavior should be respectful;
- Taking steps to curb someone's use of alcohol before problems occur;
- Calling the authorities when the situation warrants.

RISK REDUCTION STRATEGIES

Acts of Sexual Misconduct not only devastate their victims, but also the campus communities where they occur. For these reasons, the University of Houston System shall engage in risk reduction strategies emphasizing the collective responsibility of the campus community to reduce the risk of Sexual Misconduct throughout the system. As a part of that effort, every new student and employee shall attend a prevention and education program about Sexual Misconduct. The program will incorporate risk reduction strategies and include bystander intervention training which enables community members to take a role in preventing and interrupting incidents of Sexual Misconduct. The program will also provide resources, including information regarding this sexual misconduct policy.

Common sense, situational awareness and trusting your instincts will reduce your risk of being subjected to sexual misconduct.

Risk reduction strategies include, but are not limited to, the following:

- A. If you consume alcohol, do so in moderation;
- B. Do not leave your beverage unattended or accept a drink from an open container;
- C. When you are with someone, communicate clearly to ensure he or she knows your limits from the beginning (both verbal and nonverbal (body language) communication can be used to ensure the message is understood);
- D. If you go on a date with someone you do not know very well, tell a close friend what your plans are;
- E. You have the right to say "No" even if you first say "Yes" and then change your mind, have had sex with this partner before, have been kissing or "making out" or are wearing what is perceived to be "provocative" clothing;
- F. Always have extra money to get home and have a plan for someone you can call if you need help;
- G. if you feel uncomfortable, scared or pressured, act quickly to end the situation by saying "Stop it" and leave or call for help;
- H. when you go to a party, go with a group of friends, arrive together, watch out for

each other and leave together;

- I. be aware of your surroundings at all times;
- J. do not allow yourself to be isolated with a person you do not know or trust;
- K. travel with a friend or in a group;
- L. walk only in lighted areas after dark;
- M. keep the doors to homes and cars locked;
- N. know where a phone is located.

REPORTING INCIDENTS OF SEXUAL MISCONDUCT

FORMAL REPORTING

1. Although the victim of Sexual Misconduct may decline to report the incident, the University supports, encourages and will assist anyone who believes they have been the victim of Sexual Misconduct to report the incident to the reporting source of their choice, which can include, but is not limited to, any entity or individual listed in Section 2.5 above and/or in subsections A through E of this Section 10. Prompt reporting may preserve options that delayed reporting does not, including the preservation of physical evidence (which may be necessary to the proof of Sexual Misconduct or in obtaining an order of protection), the support of crisis counseling, and immediate police response. Regardless, whenever a student, faculty, staff or visitor alerts the University that she or he has been the victim of Sexual Misconduct, she or he will be provided a copy of or link to this Policy, which fully explains her or his rights and options.
2. Formal reporting as described in this section cannot provide complete anonymity, but the only persons who will be provided information relating to the report are those persons that need to know, unless additional disclosure is required by law. The University will make all reasonable efforts to maintain the confidentiality and privacy of parties involved in Sexual Misconduct investigations. Breaches of confidentiality or privacy committed by anyone involved in any investigation of alleged Sexual Misconduct, including the complainant, the accused, witnesses or the investigators, may be considered a separate violation of this Policy and may result in disciplinary sanctions.
3. When an incident of Sexual Misconduct is formally reported, the University will consider interim accommodations to protect the alleged victim while the incident is investigated and adjudicated through this Policy. The Title IX Coordinator and other appropriate University administrators will work together to identify alternative arrangements that will preserve the rights of both the alleged victim and the accused, as well as provide a safe overall educational or working environment until (and perhaps after) the report is investigated and any appropriate action is taken. A lawfully issued no contact, restraining order, or order of protection, will be adhered to by the University to the fullest extent permitted by law and while still maintaining a safe and non-discriminator environment at the University. Interim accommodations may include changing academic, living, transportation or working situations. Failure to adhere to the parameters of any interim accommodation may be considered a separate violation of this Policy and may result in disciplinary sanctions. In addition, the University will honor any order of protection, no contact order, restraining order or similar lawful order issued by any criminal, civil or tribal

court.

As mentioned above, an individual may report an incident of Sexual Misconduct by various means, including reporting to appropriate local law enforcement agencies. Any University person receiving a report of Sexual Misconduct must promptly contact the Title IX Coordinator to discuss the report. In addition, there are specific University offices and individuals prepared to respond to incidents of Sexual Misconduct:

- A. University Police.** Reporting to the police helps protect others from future victimization, apprehend the alleged assailant and maintain future options regarding criminal prosecution, University disciplinary action and/or civil action against the alleged wrongdoer. Reporting also allows the police to make a determination of issuing a crime alert if necessary, to protect the campus community, as well as having the incident recorded for the purpose of reporting statistics. When the victim reports the incident, a police officer will take a statement from the victim regarding what happened. A victim can request that his or her identity be kept confidential. A victim may also request to have a support person with you during the interview. Remember, reporting an incident is separate from choosing to prosecute. When a police report is filed, the victim is not obligated to continue with criminal proceedings or University disciplinary action; you can choose whether or not to participate in proceedings at any point.

This process does not preclude a victim from reporting a dating violence, domestic (family) violence, sexual assault or stalking incident to another agency within the jurisdiction of the incident. If the victim wishes to file the report with the local police department, UHPD will assist in directing them to the appropriate agency.

A victim of Sexual Misconduct can make a report to their component institution's Police Department as noted below:

- University of Houston Main Campus Police Department
<http://www.uh.edu/police>
713-743-3333
- University of Houston - Clear Lake Police Department
<http://www.uhcl.edu/police>
281-283-2222
- University of Houston - Downtown Police Department
<http://www.uhd.edu/campus/pd/>
713-221-8911
- UH - Victoria Campus
<http://www.uhv.edu/business/police/>
361-485-4570
- UH System at Cinco Ranch
Security officers are assigned to UHS at Cinco Ranch. Should anyone need assistance concerning an escort, safety or security matter, contact the security officer on duty by calling 832-842-2877. If the security officer is not available during an EMERGENCY situation, dial 911.
- UH at Sugar Land

Security officer are assigned to UH at Sugar Land. Should anyone need assistance concerning an escort, safety or security matter, contact the police officer or security officer on duty by calling 832-842-2929. If the security officer is not available during an EMERGENCY situation, dial 911.

B. Title IX Coordinator. Any incident of Sexual Misconduct can be brought to the attention of the Title IX Coordinator (See Section 2.5 for the contact information for each Title IX Coordinator). The Title IX Coordinator will promptly inform the University of Houston System's Office of Equal Opportunity Services (EOS) and EOS will begin its review process in consultation with the Title IX Coordinator. Although the University strongly encourages reporting Sexual Misconduct to the police, a victim may request administrative action by EOS with or without the filing of a police report. The administrative review process for Sexual Misconduct complaints utilizes a team approach, with EOS serving as fact finder/investigator and the appropriate University administrator consulting on and implementing the proposed sanctions, if any. The following are the University of Houston System Title IX Coordinators:

- University of Houston – Main Campus
Title IX Coordinator
Dr. Richard Anthony Baker
Assistant Vice Chancellor/ Vice President
(713)743-8835
Rabaker4@uh.edu
- University of Houston – Clear Lake
Title IX Coordinator
Karen Edwards, MS
Executive Director, Human Resources/Affirmative Action
281-283-2164
EdwardsKa@UHCL.edu
- University of Houston – Downtown
Title IX Coordinator for Employees
Ivonne Montalbano, MBA, SPHR
Vice President for Employment Services and Operations
(713) 222-5366
montalbanoi@uhd.edu
- University of Houston – Victoria
Title IX Coordinator for Employees
Laura Smith
Director of Human Resources
(361) 570-4800
SmithL@uhv.edu
- University of Houston – Victoria
Title IX Coordinator for Students
Chari Norgard
Assistant EO/Title Coordinator
(361) 570-4835

- C. Campus Security Authority.** A complaint of Sexual Misconduct can be brought to a Campus Security Authority (CSA), who is a person that has significant responsibility for students and campus activities. The CSA will promptly inform the Title IX Coordinator and/or EOS of the complaint, and EOS will begin its review process.
- D. Dean of Students Office.** A complaint of Sexual Misconduct involving a student can be brought to the Dean of Students Office, or its equivalent. The Dean of Students Office (or its equivalent) will promptly inform the Title IX Coordinator and/or EOS of the complaint and EOS will begin its review process.
- E. Human Resources.** A complaint of Sexual Misconduct involving a staff person can be brought to the Human Resources Department. The Human Resources Department will promptly inform the Title IX Coordinator and/or EOS of the complaint, and EOS will begin its review process.

ANONYMOUS AND CONFIDENTIAL REPORTING

When considering reporting options, victims should be aware that certain University personnel can maintain strict confidentiality, while others have mandatory reporting and response obligations. University personnel who receive a report of Sexual Misconduct may be required to share the information with appropriate administrative authorities for investigation and follow up. The University will protect the confidentiality of an alleged victim by refusing to disclose the alleged victim's information to anyone outside the University to the maximum extent permitted by law. As for confidentiality of information within the University, the University must balance a victim's request for confidentiality with its responsibility to provide a safe and non-discriminatory environment for the University community. Where the University cannot take disciplinary action against an alleged discriminator or harasser because of a complainant's insistence of confidentiality, the University will pursue other steps to limit the effects of the alleged Sexual Misconduct and attempt to prevent its recurrence.

- Each component institution has on-campus personnel who can maintain strict confidentiality. Campus crisis counselors can assist in a crisis situation and provide information about options including medical assistance, psychological counseling, victim advocacy resources, legal resources, University disciplinary action, and criminal prosecution. The crisis counselors can provide safe and confidential support, explain common reactions to crises, and discuss coping methods that may assist immediately following the assault and later. Talking about concerns may help the victim sort through feelings and decide what to do. Victims need not reveal their names if calling for information. Crisis counselors will not reveal the victim's identity to anyone without the victim's permission except under very limited exceptions (e.g., if an immediate threat to the victim or others is present, or if the victim is a minor). To obtain contact information for victim advocacy groups as well as counseling, health, mental health, legal assistance, and other services available to victims, please contact the appropriate Title IX Coordinator listed in Section 2.5.
- In addition, a victim (or any individual who has information about an incident of alleged Sexual Misconduct) may submit a report through a secure web-based reporting system

called MySafeCampus, which allows the option of anonymity. The web address for MySafeCampus is <http://www.mysafecampus.com>. However, the reporter should know that, during the course of an investigation, his or her identity may be discovered. If that occurs, the reporter will receive the same confidentiality safeguards offered to those who make a formal report under this Policy.

A student or an employee who reports to the University of Houston or UHPD that the student or employee has been a victim of domestic violence, dating violence, sexual assault, or stalking, whether the offense occurred on or off campus, shall be provided with a written explanation of the student or employee's rights and options. Victims of dating violence, domestic (family) violence, sexual assault or stalking may request assistance in, changing academic, living, transportation, and working situations, if such accommodations are reasonably available regardless of whether the victim chooses to report the crime to UHPD or local law enforcement.

Guidelines for assistance if you are a victim of dating violence, domestic (family) violence, sexual assault or stalking:

- Get to a safe place as soon as you can.
- It is important that you try to preserve all physical evidence. Do not wash, use the toilet, or change clothing (in the instance of sexual assault) if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag.
- Get medical attention as soon as possible if needed, to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
- Contact UHPD (follow procedures outlined in this report).
- Talk with an advocate or a counselor who will maintain confidentiality, help explain your options, give you information, and provide emotional support.
- Contact someone you trust to be with you and support you.

ADMINISTRATIVE PROCESS AND SANCTIONS

- If the victim wishes to pursue a Sexual Misconduct complaint, s/he will be asked to complete a Formal Complaint Questionnaire with their Title IX Coordinator, who will forward the Complaint Questionnaire to EOS. The University does not limit the timeframe for filing a complaint of Sexual Misconduct. Complaints can be submitted at any time following an incident, although the University's ability to take any action may be limited because of the passage of time. Once a complaint is filed, if the Complainant decides that s/he wants to withdraw the complaint, the University's investigation may still proceed.
- Although interim accommodations may have already been considered and made, EOS will consider interim accommodations at this step to protect the Complainant while the incident is investigated and adjudicated through this Policy. EOS and other appropriate University administrators will work together to identify alternative arrangements that will preserve the rights of both the complainant and the accused, as well as provide a safe overall educational or working environment until (and perhaps after) the complaint is

investigated and adjudicated. Interim accommodations may include changing academic, living, transportation or working situations. Failure to adhere to the parameters of any interim measure may be considered a separate violation of this Policy and may result in disciplinary sanctions.

- EOS will begin an investigation upon its receipt of a complaint or other notice of alleged Sexual Misconduct. EOS will attempt to interview the Complainant, the Respondent and any witnesses, as appropriate. EOS will also gather and review any information it deems pertinent, as well as any information submitted by the Complainant, the Respondent and/or any witnesses. The EOS investigators will receive training at least annually on the issues related to Sexual Misconduct, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
- Within five business days after receiving a complaint, EOS will contact the Respondent to obtain the Respondent's response. The response is due to EOS within 10 business days from the Respondent's receipt of the Complaint. The response should address and respond to the specific allegations made in the Complaint and can include any other rebuttal information. Failure to respond may be considered a separate violation of this Policy and may result in disciplinary action.
- EOS will issue a finding as soon as practicable and make every effort to issue its finding within 60 business days from its receipt of the complaint. The finding will be determined by a preponderance of the evidence; that is, whether it is more likely than not that the Respondent violated this Policy. If EOS determines that this Policy was violated, EOS will recommend appropriate university action in an effort to eliminate Sexual Misconduct from happening, prevent its recurrence and address its effects. Even if EOS determines that this Policy was not violated, EOS may recommend that the Respondent undertake educational initiatives and/or trainings. EOS will simultaneously notify the Complainant and the Respondent in writing of the outcome of its finding and any appeal rights under this Policy, to the extent permissible by law. EOS will notify the appropriate university administrator of any recommended university action.
- If EOS finds a violation of this Policy against a faculty member, EOS will recommend appropriate university action, and any sanction imposed on the faculty member will be determined by and implemented by the appropriate administrator after consultation with EOS and consistent with the component institution's faculty handbook/manual.
- If EOS finds a violation of this Policy against a non-faculty university employee, EOS will recommend appropriate university action, and any sanction imposed on the employee will be determined by and implemented by the appropriate administrator after consultation with EOS and consistent with the component institution's policies and procedures related to employee discipline.
- If EOS finds a violation of this Policy against a student, EOS will recommend appropriate university action, and any sanction imposed on the student will be determined by and imposed by the Dean of Student's Office or its equivalent after consultation with EOS and consistent with the component institution's policies and procedures related to student conduct/discipline.

- The sanctions for committing an act of Sexual Misconduct will be commensurate to the offense and may include but is not limited to the following:
 - Verbal counseling
 - Written reprimand
 - Educational programs such as state-certified batterer’s intervention
 - Temporary or permanent ban from residence hall communities
 - Ban from participating in campus organizations
 - Ban from campus (institution and/or UH System)
 - Permanent no contact order
 - Disqualification from student employment positions
 - Withholding of transcripts, grades, diploma, or degree
 - Partial or full criminal trespass
 - Involuntary transfer or relocation
 - Demotion
 - Probation (including disciplinary probation)
 - Suspension of employment with or without pay
 - Suspension (academic)
 - Revocation of admission and/or degree
 - Dismissal of tenure for adequate cause
 - Ineligible for rehire or admission
 - Termination of employment
 - Expulsion (from institution and/or UH System)

- If the Complainant or the Respondent is dissatisfied with EOS’ finding, the party can appeal to the component institution’s appellate board (“Board”). Members of the Board will receive training at least annually on the issues related to Sexual Misconduct, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

- An appeal must be filed with the Title IX Coordinator within 10 business days of receiving EOS’ finding. Absent extenuating circumstances, the Title IX Coordinator will schedule a hearing to be held within 30 business days from the filing of the appeal. Written requests for rescheduling the hearing will be considered by the Board’s chairperson in consultation with the Title IX Coordinator. No later than five business days prior to the hearing, all materials that will be used at the hearing must be submitted to the Title IX Coordinator, who will forward the materials to the Board’s chairperson and will simultaneously provide to the other party. The materials must include the names of any witnesses intended to be called during the hearing (along with a brief summary concerning the subject matter of the witness’ expected testimony), and the name of any advisor to be in attendance at the hearing (and whether that advisor is an attorney). No witness, document/tangible evidence, or advisor will be permitted at the hearing unless such information was timely submitted. Appeals/Grievances relating to sanctions assessed by the appropriate administrators are not considered under this Policy. Therefore, if the Complainant or the Respondent is dissatisfied with any sanction determined by the appropriate administrator under Sections 11.6.1 through 11.6.3 above, he/she may appeal the sanction as follows: any challenge to the sanction against a faculty member must be addressed through the component institution’s faculty handbook/manual; any challenge to the sanction against an employee must be

addressed through the component institution's policies and procedures related to employee grievances; any challenge to the sanction against a student must be addressed through the appeal process in the component institution's student code of conduct or its equivalent.

- If the Panel upholds EOS' finding, the appellant may appeal the Panel's decision to the appropriate administrator. Conversely, if the Panel rejects EOS' finding, the appellee and/or EOS may appeal the Panel's decision to the appropriate administrator. Any appeal must be filed in writing within 10 business days of the Panel's decision. The administrator will render a decision within 10 business days from the date that the appeal is filed.

PREVENTION PROGRAMS

The University aims to eradicate Sexual Misconduct through education, training, clear policies and serious consequences for violations of its policies. The University will conduct educational programs, including ongoing prevention and awareness campaigns, designed to promote awareness and prevent Sexual Misconduct. This Sexual Misconduct Policy defines and describes prohibited sexual conduct and establishes a procedural mechanism for processing complaints of Sexual Misconduct. (To find the procedural recourse for responding to unlawful discrimination and harassment incidents that do not constitute Sexual Misconduct, please see the University's Discrimination and Harassment Policy, SAM 01.D.07 at <http://www.uh.edu/af/universityservices/policies/sam/1GenAdmin/1D7.pdf>.) Some programs that have been conducted through the university are as follows:

- RAD (Rape Aggression and Defense) by UHPD.
- Sexual Assault Awareness by UHPD.
- Psychotherapy for individuals who have been sexually assaulted by CAPS.
- "The Clothesline Project" educating about domestic violence by The Wellness Center.
- Outreach programs such as "Vagina Monologues", "Coogs Get Consent" and "Consent is Sexy" educating students on the meaning and standards of consent by CAPS.
- Other educational programs on the meaning and standards of consent, aimed specifically at educating male students by the Women's Resource Center.

These and other university departments will be offering additional future programs aimed at the prevention of sexual misconduct, in the coming years. Notifications and advertisements of the availability of such programs may be relayed to students and staff through such avenues as the Daily Cougar, social media and individual departments' websites



Helpful Telephone Numbers

| | |
|---|--------------|
| Police Emergency | 911 |
| Police Non-Emergency..... | 713-743-3333 |
| Fire Marshal's Office | 713-743-1635 |
| Parking Enforcement..... | 713-743-5849 |
| Crime Prevention | 713-743-0596 |
| UHPD Special Events | 713-743-0814 |
| Investigations | 713-743-0617 |
| Internal Affairs | 713-743-6031 |
| Lost and Found | 713-743-0620 |
| UHPD Personnel..... | 713-743-0612 |
| Parking Enforcement..... | 713-743-5849 |
| UH Contact Center | 713-743-1000 |
| UH Counseling and Psychological Services..... | 713-743-5454 |
| UH Health Center | 713-743-5151 |
| Houston Sexual Assault Hotline | 713-528-7273 |
| Residential: | |
| • Cougar Village | |
| Main Number | 832-842-6019 |
| Security Desk..... | 832-842-6020 |
| • Cougar Place | |
| Main Number | 713-743-6045 |
| Security Desk..... | 713-743-6047 |
| • Quadrangle | |
| Main Number | 713-743-6040 |
| Security Desk..... | 713-743-6044 |
| • Calhoun Lofts | |
| Main Number | 832-842-5648 |
| Security Desk..... | 832-842-5638 |
| • Moody Towers | |
| Main Number | 713-743-6050 |
| North Tower Security Desk | 713-743-6057 |
| South Tower Security Desk | 713-743-6056 |
| Service Center | 713-743-6098 |
| • Bayou Oaks | 713-747-6594 |
| • Cambridge Oaks | 713-748-2606 |
| • Cullen Oaks | 713-748-3707 |

Annual Fire Safety Report

The University of Houston publishes this Annual Fire Safety Report as part of its annual Clery Act compliance document. This report contains information on fire protection systems, fire safety practices, and fire and life safety standards. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire and the value of the property damage caused by the fire. The compliance document is available for review 24 hours a day on the UHDPS website at www.uh.edu/ehls/fire/reports/log.

Applicable Definitions

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person--

- a. Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
- b. Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Value of property damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Emergency Evacuation Drills

The UHDPS Fire Marshal's Bureau conducts emergency evacuation drills for all residential facilities each fall and spring semester. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The UHDPS Fire Marshal's Bureau does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated the availability of the various designated emergency gathering locations on campus and other such as the location and nature of the threat. In both cases, the UHDPS Fire Marshal's Bureau and Housing staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.



The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At UH, evacuation drills are used as a way to educate and train occupants of fire safety issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components.

The UHDPS Fire Marshal's Bureau conducts at least one test a year. This test consists of evacuation of residents of a campus residential facility. UHPD, UH Security, Residential Life all participate in the evacuation and organization of the event. UHDPS Also invites Houston Fire Department to assist in the test. This test is usually done in conjunction with the first fire drill of the year.

In buildings other than residential buildings UH staff is given the opportunity to participate in drills based on requests from UH staff. The evacuation drills are administered by UHDPS Fire Marshal Bureau. Once the drill is complete the UH FMO spends time with the staff educating the staff about evacuation routes and exit strategy procedures.

Fire and Life Safety Inspections

The Residential Life staff inspects the student rooms on a monthly basis. These inspections will include a general assessment of storage and cleanliness of the room. The University of Houston Fire Marshal's Bureau also inspects the student rooms at least once per school year. All UHDPS Fire Marshal Bureau inspections are unannounced. The purpose of the inspections is to eliminate hazards by educating the student population concerning items that are acceptable for use in their rooms and the practices associated with those items. Students are provided with the Residential Halls Housing and Service Agreements which they must read and initial. These agreements contain information on the inspection process and the rules and regulations for residential facilities. The inspections include a visual inspection of extension cords, sprinkler heads, smoke detectors, fire extinguishers, and other life safety systems.

Each room will also be inspected using NFPA 101 Life safety code for the presence of other prohibited items such as candles, halogen lights, portable cooking appliances (toasters, rice

cookers, and hot plates, etc.), extension cords without circuit breakers, and for prohibited activities including smoking in the building, tampering with life safety equipment, hanging items from the sprinkler heads and/or piping, etc. Prohibited items are typically confiscated.

Fire Protection Equipment/Systems

All of the University Residential Life facilities are fully equipped with automatic fire alarm systems with smoke detectors in every room with exceptions on two buildings. Cullen Oaks buildings 2 and 3 are served by an automatic fire alarm system covering the common areas and corridors; individual bedrooms are covered by single station smoke detectors. Cambridge Oaks is served by single station smoke detectors in every apartment; each building is equipped with notification appliances and pull stations that notify the building occupants in the event of a fire. Every residential building fire alarm system other than Cambridge Oaks reports directly to UHPD dispatch. All but one of the facilities has full fire sprinkler coverage. Refer to the Residential Life Fire Protection Systems Chart below for information concerning fire detection, notifications, suppressions systems, etc. in each residential facility.

Fire Safety Amenities in UH Residential Facilities

| BUILDING | 24/7 UHPD Monitoring | Sprinkler System | Smoke Detection | Voice (Public Address) | Fire Ext | Evacuation Plans and Placards | Evacuation Drills per Year |
|---------------------|----------------------|------------------|-----------------|------------------------|----------|-------------------------------|----------------------------|
| Bates Hall | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Bayou Oaks | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Calhoun Lofts | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Cambridge Oaks | No | No | Yes | NA* | Yes | NA* | 2 |
| Cougar Village 1 | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Cullen Oaks Phase 1 | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Cullen Oaks Phase 2 | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Law Hall | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Moody Towers | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Oberholtzer Hall | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Settegast Hall | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Taub Hall | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Cougar Place | Yes | Yes | Yes | Yes | Yes | Yes | 2 |
| Cougar Village 2 | Yes | Yes | Yes | Yes | Yes | Yes | 2 |

*Cambridge Oaks is a two story Apartment style building with direct exterior access from each apartment

Fire Safety Education

There are multiple fire safety educational opportunities for students, faculty and staff to receive throughout the school year. Fire safety educational material is provided at both new employee orientation and at the orientation for new students. The State of Texas Fire Marshal's Office has developed a program entitled "Have an Exit Strategy" and has provided extensive materials to promote this program. The University has incorporated the program into the Fire Safety Training which the University Fire Marshal's Bureau provides. Every year the UHDPS Fire Marshal's Office provides up to 16 hours of training for evacuation and fire safety to all residential staff, RA's, and live in faculty.

Fire Safety Tips

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire.

- A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open.
- Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials like clothing hanging from the piping.
- Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of University Policy.
- Almost $\frac{3}{4}$ of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any UH building.

A daily fire log is available for review 24 hours a day on the UHDPS website at www.uh.edu/ehls/fire/reports/log and at the UHPD records unit from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the nature, date, time, and general location.

Future Improvements in Fire Safety

All renovations and new construction at the University of Houston either meet or exceed the requirements of the National Fire Protection Association 101 Life Safety Code. This includes the installation of fire extinguishing systems appropriate for the hazards, state-of-the-art addressable voice fire alarm systems, emergency lighting, etc...

Notification Process

UHPD dispatchers monitor the campus via a proprietary fire alarm network 24-hours a day, seven days a week. All alarms received either through the fire alarm network or other means will initiate a “first responder” response including the Houston Fire Department being immediately notified if a fire occurs in any University Building.



If a fire occurs in UH building, campus community members should immediately notify UHPD at (713-743-3333) or dial 911. UHPD will initiate a response and can summon the fire department quickly through this communication link. If a member of the UH community finds evidence of a fire that has been extinguished, and the person is not sure whether UHPD has already responded, the community member should immediately notify UHPD dispatch, the University Fire Marshal, Assistant Fire Marshal, and/or any Deputy Fire Marshal.

The University has invested in state-of-the-art addressable voice fire alarm systems for the majority of building on campus with the long-term goal of replacing all old fire alarm systems with the addressable voice fire alarm system. The purpose of these systems is to alert members of the campus community of potential hazards associated with an event in the building. UH community members are expected to evacuate upon hearing a fire alarm in a facility.

The fire alarms alert community members of potential hazards and community members are required to heed the warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building.

When a fire alarm is activated, the elevators in most buildings may be recalled for fire department use. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus typically ring to the UHPD dispatcher or to a security desk.

Residential Life Evacuation Procedures

Residential Life and Housing provides evacuation procedures either posted on the inside door of each room or in the corridors adjacent to the rooms. Evacuations procedures are included in the orientation packets and in training sessions conducted by residential staff. Students receive information about evacuation and shelter-in-place procedures during their first floor meetings which occur on the first Monday after move in, and during other educational sessions that they can participate in throughout the year. The Residential Staff members are trained in these procedures as well and act as an on-going resource for the students living in residential facilities.

At the sound of the alarm the students shall:

- Secure your room (windows and doors)
- Immediately leave the area

- Leave everything behind except your key
- Proceed to the nearest unobstructed exit
- Exit in an orderly fashion (evacuation plans are posted on each floor)
- Do not use the elevators
- Keep calm
- Move away from the entrances and buildings once you are outside
- Report to the pre-designated meeting placed given to you by the residential staff
- Do not re-enter the building until told to do so by First Responders on scene

State fire code regulations require that a fire drill and/or building evacuation be held in residence halls every semester. Resident and guest participation and cooperation are mandatory. The UHDPS Fire Marshal's Bureau provides additional information concerning the Universities General Evacuation Procedures and Area-Specific Evacuation Procedures during training sessions for Faculty, Staff and Students. The UHDPS Fire Marshal's Bureau provides this information through our website and through other training opportunities throughout the year.

Safe evacuation will require familiarization of the exits in each facility so that the evacuees use the nearest stairwell and/or exit from the facility. Safe evacuations also include not using an elevator as a means of escape. The elevators that have not been recalled for fire department use may operate erratically in a fire situation resulting in entrapment. The emergency phone in the elevators should be used to notify the UHPD dispatcher should entrapment occur.

Statistics and Information Regarding Fires in UH Residential Facilities

2012

| Facility | Total Fires In Each Building | Fire Number | Date | Time | Cause of Fire | Number of injuries requiring treatment at a medical facility | Number of Deaths related to a Fire | Value of property damage caused by a fire | UHDP5 Case Number |
|-------------------------------------|------------------------------|-------------|------|------|---------------|--|------------------------------------|---|-------------------|
| Calhoun Lofts - 4700 Calhoun Rd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Moody Towers - 4401 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Village I - 4835 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Village II - 4373 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Bates Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Law Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| OB Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Settegast Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Taub Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Place - 3800 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cambridge Oaks - 4444 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cullen Oaks - 4600 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Bayou Oaks - 5019 Calhoun Rd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

2013

| Facility | Total Fires In Each Building | Fire Number | Date | Time | Cause of Fire | Number of injuries requiring treatment at a medical facility | Number of Deaths related to a Fire | Value of property damage caused by a fire | UHDP5 Case Number |
|-------------------------------------|------------------------------|-------------|-----------|---------|---|--|------------------------------------|---|-------------------|
| Calhoun Lofts - 4700 Calhoun Rd | 1 | 1 | 7/16/2013 | 6:52 PM | Resident left boxes on stove and unintentionally turned the stove on igniting the boxes | 0 | 0 | \$500,000.00 | 13-0799 |
| Moody Towers - 4401 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Village I - 4835 Wheeler St | 1 | 1 | 5/31/2013 | 6:28 AM | Cooking oil left on stove with the stove on caught fire | 0 | 0 | \$160,000 | 13-0392 |
| Cougar Village II - 4373 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Bates Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Law Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| OB Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Settegast Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Taub Hall - 4361 Wheeler St | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Place - 3800 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cambridge Oaks - 4444 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cullen Oaks - 4600 Cullen Blvd | 1 | 1 | 10/9/2013 | 5:25 PM | Lint buildup in dryer vent booster fan caught fire. The fire caused a water line next to the fan break extinguishing the fire | 0 | 0 | \$1,800 | 13-1223 |
| Bayou Oaks - 5019 Calhoun Rd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Statistics and Information Regarding Fires in UH Residential Facilities (ctd.)

2014

| Facility | Total Fires in Each Building | Fire Number | Date | Time | Cause of Fire | Number of injuries requiring treatment at a medical facility | Number of deaths related to a fire | Value of property damage caused by a fire | UHDP case number |
|---------------------------------------|------------------------------|-------------|-----------|-------|---|--|------------------------------------|---|------------------|
| Calhoun Lofts - 4700 Calhoun Lofts Rd | 1 | 1 | 2/1/2014 | 10:29 | AHU motor burned up and filled the corridor with smoke | 0 | 0 | \$200.00 | 14-0134 |
| Moody Towers - 4401 Wheeler St. | 3 | 1 | 11/7/2014 | 11:36 | Unknown person or persons lit a paper name tag on residential door. | 0 | 0 | 0 | 14-1825 |
| | | 2 | 11/7/2014 | 11:36 | Unknown person or persons lit a paper name tag on residential door. | 0 | 0 | 0 | 14-1825 |
| | | 3 | 11/7/2014 | 11:36 | Unknown person or persons lit a paper name tag on residential door. | 0 | 0 | 0 | 14-1825 |
| Cougar Village I - 4835 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Village II - 4373 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Bates Hall - 4361 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Law Hall - 4361 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| OB Hall - 4361 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Settegast Hall - 4361 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Taub Hall - 4361 Wheeler St. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cougar Place - 3800 Cullen Blvd. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cambridge Oaks - 4444 Cullen Blvd | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Cullen Oaks - 4600 Cullen Blvd. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Bayou Oaks - 5019 Calhoun Rd. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |