



CITY OF HOUSTON

Fire Department

Promoting Excellence as the World's Largest Accredited Municipal Fire Agency

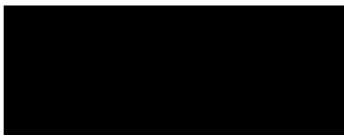
Sylvester Turn

Mayor

Samuel Peña
Fire Chief
P.O. Box 1562
Houston, Texas 7700

www.houstontx.gov

April 29, 2019



Dear Firefighter [REDACTED]

The City of Houston has experienced a sizeable budget shortfall due to the implementation of Prop B. I am sorry to have to notify you that your position is being eliminated by virtue of a force reduction (layoff) pursuant to Section 143.085 of the Texas Local Government Code (TLGC), and your last day of employment with the City of Houston will be June 30, 2019 close of business.

I want to assure you that the elimination of your position was a business decision and does not reflect your work performance or the value we place on your service to the City. To balance our budget, we were forced to make extremely difficult decisions.

Every effort will be made by the City of Houston Human Resources Department to assist you in identifying alternate employment possibilities either through internal transfer or out placement counseling. I am sure you have several questions. Enclosed is a flyer regarding the informational resource meetings being hosted by the Human Resources Department to assist you with questions you may have and I encourage you to attend one of these meetings. You may also contact HFD-HR Operations at 832-394-6601.

In addition, enclosed you will find the gear return agreement form. Please review, sign and return the form to the HFD-HR Operations, located at 1801 Smith Street, 6th Floor, Houston, TX 77002 within four (4) calendar days of last day worked at assigned work location.

Pursuant to Section 143.085 of the TLGC, there is no right to an appeal or other review by the Fire Fighters' and Police Officers' Civil Service Commission of this action.

Thank you for the service you have provided to the City of Houston and the Houston Fire Department. I am committed to making every effort to support you in any way I can during this most difficult time. We wish you the very best with your future employment endeavors.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Pena".

Samuel Pena
Fire Chief

Cc: Regular Mail

Certified Mail Return Receipt No. 7014 2870 0000 6370 5635

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
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